**Coles County SWCD**

**Board Minutes**

**January 12, 2021**

The January Board meeting of the Coles County SWCD was held on Tuesday, January 12th , 2021 via teleconference.

**Directors present:** Bill Janes, Todd Easton, Bill Tapella, Justin Thomas

Associate Directors:

SWCD Staff: Terina Coffey, Lauren Spaniol

NRCS Staff:

Guests:

**Agenda:**

Janes called the teleconference meeting to order at 7:30 A.M. The agenda was reviewed. Thomas made a motion to approve the agenda. Tapella seconded the motion. The motion passed.

**Minutes:**

Minutes from the November meeting was reviewed. Easton made a motion to approve. Tapella seconded the motion. Motion passed.

**Timesheets**

November & December employee time sheets were reviewed.

**Travel Reports:**

No travel reports

**Financial Reports:**

The November & December financial reports were reviewed. Thomas made a motion to approve the financial reports. Easton seconded the motion. Motion passed.

**Correspondence:**

**Business:**

**No Action Required**:

Election update: The Election for SWCD Directors will be on Thursday, February 4th. Thomas & Janes will seek another term.

Review Budget: Budget was reviewed. Nothing remarkable except that both income & expenses are lower than expected due to COVID restrictions.

Annual Plan of Work: Spaniol & Coffey will present updates at the February meeting.

**Action Required:**

IRS Mileage Rate: Tapella made a motion to approve the new IRS mileage rate of .56/mile. Easton seconded the motion. Motion passed.

Conservationist of the Year: Easton made a motion to name Kent Macy as the Conservationist of the Year. Tapella seconded the motion. Motion carried.

Comptroller’s Annual Financial Report: Tapella made a motion to approve the AFR as submitted by the accountant. Thomas seconded the motion. Motion passed.

**Staff Reports:**

Terina Coffey – Report is attached.

Lauren Spaniol – Report is attached.

**Open Discussion:**

**Upcoming Events:**

See Calendar.

**Closing:**

Tapella made a motion to adjourn. Easton seconded the motion. Meeting adjourned at 8:02 AM.

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Bill Janes