**Coles County SWCD**

**Board Minutes**

**November 23, 2021**

The November Board meeting of the Coles County SWCD was held on Tuesday, November 23rd, 2021 at the USDA Service Center in Charleston.

**Directors present:** Bill Janes, Todd Easton, Justin Thomas, Pat Harrington

Associate Directors:

SWCD Staff: Terina Coffey, Lauren Spaniol

NRCS Staff:

Guests:

**Agenda:**

Janes called the meeting to order at 7:34 A.M. The agenda was reviewed. Easton made a motion to approve the agenda. Thomas seconded the motion. The motion passed.

**Minutes:**

Minutes from the August meeting were reviewed. Thomas made a motion to approve. Easton seconded the motion. Motion passed.

**Timesheets**

Employee time sheets were reviewed.

**Travel Reports:**

Easton made a motion to approve travel reports. Harrington seconded the motion. Motion carried.

**Financial Reports:**

The August, September, & October financial reports were reviewed. Easton made a motion to approve the financial reports. Thomas seconded the motion. Motion passed.

**Correspondence:**

**Business:**

**No Action Required**:

**Action Required:**

AISWCD Annual Meeting will be December 5th & 6th. Easton will see if he is available to go.

Winter Training: December 7th & 8th. Easton made a motion for Coffey & Spaniol to go. Thomas second the motion. Motion carried.

Annual Plan of work: Easton made a motion to approve the Annual Plan of Work. Harrington second the motion. Motion carried.

CREP: Harrington made a motion to transfer our 1 current easement to IDNR but continue compliance checks. Easton seconded the motion. Motion carried.

JD full rate gear: a land owner purchased a full rate gear for the JD because the seed was a different size than usual and different gear was needed to get proper seeding rate. Easton made a motion to reduce the number of acres he is charged to compensate for the gear. Thomas seconded the motion. Motion carried.

Farmer of the Year Award: Easton made a motion to award Wed & Jane Orman. Harrington seconded the motion. Motion carried.

Nominating Committee: Thomas made a motion for Coffey to convene the nominating committee. Harrington seconded the motion. Motion carried.

Coffey Vacation: December 8th – 10th: Thomas made a motion to approve Coffey’s vacation. Easton seconded the motion. Motion carried.

Christmas Party: Easton made a motion to hold the Christmas Party at Stadium Grill on Wednesday, December 15th at 6 pm. Thomas seconded the motion. Motion carried.

**Staff Reports:**

Terina Coffey – Report is attached.

Lauren Spaniol – Report is attached.

**Open Discussion:**

**Upcoming Events:**

See Calendar.

**Closed Session:** Easton made a motion to go into closed session. Thomas seconded the motion. Motion passed.

Easton made a motion to go adjourn from Closed session. Thomas seconded. Motion passed.

 No action taken

**Closing:**

Thomas made a motion to adjourn. Easton seconded the motion. Meeting adjourned at 9:20 AM.

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Bill Janes