**Coles County SWCD**

**Board Minutes**

**February 9, 2021**

The February Board meeting of the Coles County SWCD was held on Tuesday, February 9th , 2021 via teleconference.

**Directors present:** Bill Janes, Todd Easton, Bill Tapella

Associate Directors:

SWCD Staff: Terina Coffey, Lauren Spaniol

NRCS Staff:

Guests:

**Agenda:**

Janes called the teleconference meeting to order at 7:35 A.M. The agenda was reviewed. Tapella made a motion to approve the agenda. Easton seconded the motion. The motion passed.

**Minutes:**

Minutes from the January meeting was reviewed. Tapella made a motion to approve. Easton seconded the motion. Motion passed.

**Timesheets**

January employee time sheets were reviewed. Easton made a motion to approve the time sheets. Tapella seconded. Motion passed.

**Travel Reports:**

No travel reports

**Financial Reports:**

The January financial reports were reviewed. Tapella made a motion to approve the financial reports. Easton seconded the motion. Motion passed.

**Correspondence:**

**Business:**

**No Action Required**:

Annual Plan of Work: Spaniol presented a rough draft modeled off of Champaign County SWCD. Coffey & Spaniol will further refine & present for action at the March meeting.

**Action Required:**

NWTF Banquet Sponsorship – Easton made a motion to continue sponsoring NWTF at the $250 level. Tapella seconded the motion. Motion passed.

Meeting format – Easton made a motion to hold a Zoom meeting in March. Tapella seconded the motion. Motion passed.

Drill Maintenance – Easton made a motion that both drills be taken in for general maintenance. Tapella seconded the motion. Motion passed. Easton will pick them up & take them in.

Chain saw – Easton made a motion to accept sealed bids until February 28 for the sale of chainsaws. Tapella seconded the motion. Motion passed.

Acceptance of Election Results – Easton made a motion to accept the Director election results. Tapella seconded the motion. Motion passed.

**Staff Reports:**

Terina Coffey – Report is attached.

Lauren Spaniol – Report is attached.

**Open Discussion:**

**Upcoming Events:**

See Calendar.

**Closing:**

Easton made a motion to adjourn. Tapella seconded the motion. Meeting adjourned at 8:10 AM.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bill Janes