**Coles County SWCD**

**Board Minutes**

**March 16, 2021**

The March Board meeting of the Coles County SWCD was held on Tuesday, March 16th , 2021 via ZOOM.

**Directors present:** Bill Janes, Todd Easton, Bill Tapella, Justin Thomas

Associate Directors:

SWCD Staff: Terina Coffey, Lauren Spaniol

NRCS Staff:

Guests:

**Agenda:**

Easton called the ZOOM meeting to order at 7:32 A.M. The agenda was reviewed. Thomas made a motion to approve the agenda. Tapella seconded the motion. The motion passed.

**Minutes:**

Minutes from the February meeting was reviewed. Tapella made a motion to approve. Thomas seconded the motion. Motion passed.

**Timesheets**

February employee time sheets were reviewed.

**Travel Reports:**

Travel Reports were reviewed. Tapella made a motion to approve the number of miles at the appropriate IRS rate. Thomas seconded. Motion approved.

**Financial Reports:**

The February financial reports were reviewed. Tapella made a motion to approve the financial reports. Thomas seconded the motion. Motion passed.

**Correspondence:**

**Business:**

**No Action Required**:

 Fish Pickup: 8:00 a.m. April 1st

 Tree Wrapping: Wednesday, April 7th

 Tree Pick-up: Friday April 9th

Summer Conference: will be a 1 day, online training in July. Annual meeting will hopefully be in-person in December.

Annual Plan of Work: A seconded draft was provided. Directors will review it and more discussion will be had at the next meeting.

**Action Required:**

Approve closed bids for chainsaws: Tapella made a motion to accept the highest bids for the chainsaws. $102 for the MS-250. $250 for the MS-290. Thomas seconded the motion. Motion passed.

Photo Contest: Tapella made a motion to hold the Photo Contest. Thomas seconded the motion. Motion passed.

IDOA Agreement: Thomas made a motion to approve the IDOA Agreement. Tapella seconded the motion. Motion passed.

Organization of the Board: Tapella presented the slate of officers as: Janes – Chairman,

Thomas – Vice Chairman, Easton – Treasurer. Easton seconded the motion. Motion passed.

**Staff Reports:**

Terina Coffey – Report is attached.

Lauren Spaniol – Report is attached.

**Open Discussion:**

**Upcoming Events:**

See Calendar.

**Closing:**

Thomas made a motion to adjourn. Tapella seconded the motion. Meeting adjourned at 8:20 AM.

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Bill Janes