**Coles County SWCD**

**Board Minutes**

**November 15, 2022**

The November Board meeting of the Coles County SWCD was held on Tuesday, November 15, 2022 at the USDA Service Center in Charleston.

**Directors present:** Todd Easton, Justin Thomas, Pat Harrington

Associate Directors:

SWCD Staff: Terina Coffey

NRCS Staff:

Guests:

**Agenda:**

Easton called the meeting to order at 7:44 A.M. The agenda was reviewed. Thomas made a motion to approve the agenda. Harrington seconded the motion. The motion passed.

**Minutes:**

Minutes from the July meeting were reviewed. Thomas made a motion to approve. Harrington seconded the motion. Motion passed.

**Timesheets**

Employee time sheets were reviewed.

**Travel Reports:**

Harrington made a motion to approve travel reports. Thomas seconded the motion. Motion carried.

**Financial Reports:**

The financial report was reviewed. Thomas made a motion to approve the financial reports. Harrington seconded the motion. Motion passed. Interest rates were discussed & Coffey will look into CD rates

**Correspondence:**

Letter from the AISWCD alerting SWCDs that they are looking into employee’s ability to participate in a local government retirement program. We will wait for additional information.

**Business:**

**No Action Required**:

**Action Required:**

Winter Training: December 6th & 7th: Harrington made a motion for Spaniol to attend WT. Thomas seconded the motion. Motion passes.

Truax Maintenance: new tires for sure: was discussed & decided to keep on agenda.

Burn equipment maintenance: Thomas made a motion for Coffey to contact Local Pheasant’s Forever and work together to assess needs of equipment and repair. Harrington seconded the motion. Motion passed.

Conservationist/Farmer of the Year: After discussion, Harrington made a motion to award the Butterfly Initiative as Conservationists of the Year. Thomas seconded the motion. Motion passed. They will be invited to the District Christmas Party.

Nominating Committee: Thomas made a motion to convene the nominating committee. Harrington seconded the motion. Motion passed. Names suggested for committee include: Rob Ames, Gary Hinds, Dalane Allenbaugh, Richard Vail.

Coffey Vacation: December 2-9: Harrington made a motion to allow vacation. Thomas seconded the motion. Motion passed.

Spaniol Vacation: November 23 & 25: Thomas made a motion to allow vacation. Harrington seconded the motion. Motion passed.

Christmas Party was discussed: Tuesday Dec 13 at Stadium Grill.

**Staff Reports:**

Terina Coffey – Report is attached.

Lauren Spaniol – Report is attached.

**Open Discussion:**

**Upcoming Events:**

See Calendar.

**Closing:**

Harrington made a motion to adjourn. Thomas seconded the motion. Meeting adjourned at 8:24 AM.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bill Janes