**Coles County SWCD**

**Board Minutes**

**February 8, 2022**

The February Board meeting of the Coles County SWCD was held on Tuesday, February 8th, 2022 at the USDA Service Center in Charleston.

**Directors present:** Bill Janes, Todd Easton, Justin Thomas, Pat Harrington

Associate Directors:

SWCD Staff: Terina Coffey, Lauren Spaniol

NRCS Staff:

Guests:

**Agenda:**

Janes called the meeting to order at 7:37 A.M. The agenda was reviewed. Thomas made a motion to approve the agenda. Easton seconded the motion. The motion passed.

**Minutes:**

Minutes from the November meeting were reviewed. Thomas made a motion to approve. Easton seconded the motion. Motion passed.

**Timesheets**

Employee time sheets were reviewed. Coffey will adjust Veterans Day hours

**Travel Reports:**

Thomas made a motion to approve travel reports. Easton seconded the motion. Motion carried.

**Financial Reports:**

The November, December, & January financial reports were reviewed. Thomas made a motion to approve the financial reports. Easton seconded the motion. Motion passed.

**Correspondence:**

Letter from USDA sharing that Spaniol achieved Level 1 Conservation Planner Status

**Business:**

**No Action Required**:

Election Update: Due to poor weather the Election date was changed to March 3rd, 2022.

County Board Statement of Economic Interest: Board members were reminded to complete the Statement and return it to the County Clerk’s Office.

**Action Required:**

Donation to State Envirothon: Thomas made a motion to donate $50 to the State Envirothon. Easton seconded. Motion passed.

 IRS Mileage Rate: Easton made a motion to approve the .585 IRS mileage rate. Thomas seconded. Motion passed.

 NWTF Sponsorship: Easton made a motion to sponsor the local NWTF chapter at the $250 level. Harrington seconded. Motion passed.

 Coffey & Spaniol vacation: Easton made a motion to approve Coffey’s vacation Feb 21- March 1st & Spaniol’s vacation March 14-18. Harrington seconded the motion. Motion passed.

**Staff Reports:**

Terina Coffey – Report is attached.

Lauren Spaniol – Report is attached.

**Open Discussion:**

**Upcoming Events:**

See Calendar.

**Closed Session:**

**Closing:**

Easton made a motion to adjourn. Thomas seconded the motion. Meeting adjourned at 8:19 AM.

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Bill Janes