**Coles County SWCD**

**Board Minutes**

**January 10, 2023**

The January Board meeting of the Coles County SWCD was held on Tuesday, January 10th, 2023 at the USDA Service Center in Charleston.

**Directors present:** Bill Janes, Todd Easton, Bill Tapella

Associate Directors:

SWCD Staff: Terina Coffey, Lauren Spaniol

NRCS Staff:

Guests:

**Agenda:**

Janes called the meeting to order at 7:40 A.M. The agenda was reviewed. Tapella made a motion to approve the agenda. Easton seconded the motion. The motion passed.

**Minutes:**

Minutes from the November meeting were reviewed. Tapella made a motion to approve. Easton seconded the motion. Motion passed.

**Timesheets**

Employee time sheets were reviewed.

**Travel Reports:**

Easton made a motion to approve travel reports. Tapella seconded the motion. Motion carried.

**Financial Reports:**

January financial reports were reviewed. Tapella made a motion to approve the financial reports. Easton seconded the motion. Motion passed.

**Correspondence:**

**Business:**

**No Action Required**:

Election Update: Election will be held Thursday, February 9th.

County Board Statement of Economic Interest: Board members were reminded to complete the Statement and return it to the County Clerk’s Office.

Review of Audit: No “out of the ordinary” findings were reported.

**Action Required:**

Donation to State Envirothon: Easton made a motion to donate $100 to the State Envirothon. Tapella seconded. Motion passed.

IRS Mileage Rate: Tapella made a motion to approve the .655 IRS mileage rate. Easton seconded. Motion passed.

Truax maintenance: Tapella made a motion to get needed repairs done. Easton seconded the motion. Easton will take it to John Deere.

**Staff Reports:**

Terina Coffey – Report is attached.

Lauren Spaniol – Report is attached.

**Open Discussion:**

**Upcoming Events:**

See Calendar.

**Closed Session:**

**Closing:**

Tapella made a motion to adjourn. Easton seconded the motion. Meeting adjourned at 8:19 AM.

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Bill Janes