**Coles County SWCD**

**Board Minutes**

**February 14, 2023**

The February Board meeting of the Coles County SWCD was held on Tuesday, February 14th, 2023 at the USDA Service Center in Charleston.

**Directors present:** Bill Janes, Pat Harrington, Bill Tapella

Associate Directors:

SWCD Staff: Terina Coffey, Lauren Spaniol

NRCS Staff:

Guests:

**Agenda:**

Janes called the meeting to order at 7:40 A.M. The agenda was reviewed. Tapella made a motion to approve the agenda. Harrington seconded the motion. The motion passed.

**Minutes:**

Minutes from the January meeting were reviewed. Tapella made a motion to approve. Harrington seconded the motion. Motion passed.

**Timesheets**

Employee time sheets were reviewed.

**Travel Reports:**

Harrington made a motion to approve travel reports. Tapella seconded the motion. Motion carried.

**Financial Reports:**

January financial reports were reviewed. Tapella made a motion to approve the financial reports. Harrington seconded the motion. Motion passed.

**Correspondence:**

**Business:**

**No Action Required**:

New Director Training: Coffey will submit all Director’s email for an invitation to the training on Wednesday, March 1st @ 5pm via Zoom

County Board Statement of Economic Interest: Board members were reminded to complete the Statement and return it to the County Clerk’s Office.

Envirothon will be held Tuesday, March 7th at Lake Land College

**Action Required:**

Acceptance of Election Results: Tapella made a motion to accept the election results. Harrington seconded the motion. Motion passed.

Meetings: Tapella made a motion to approve staff attendance to the following meetings: Regional Meeting in Spriongfield: Thursday, March 2nd & March 7th and the Soil Health Lobby Day & Rally on Wednesday, March 8th. Harrington seconded the motion. Motion passed

Spaniol Vacation: Tapella made a motion to approve Spaniol vacation \_\_\_\_\_\_\_\_\_. Harrington seconded the motion. Motion passed.

**Staff Reports:**

Terina Coffey – Report is attached.

Lauren Spaniol – Report is attached.

**Open Discussion:**

**Upcoming Events:**

See Calendar.

**Closed Session:**

**Closing:**

Harrington made a motion to adjourn. Tapella seconded the motion. Meeting adjourned at 8:10 AM.

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Bill Janes