**Coles County SWCD
Board Meeting Minutes
January 16, 2024**

The January board meeting of the Coles County SWCD was held on Tuesday, January 16th, 2024, at the USDA Service Center in Charleston.

**Directors Present:** Bill Janes, Todd Easton, Bill Tapella, and J.C. Doty

**Associate Directors:** None

**SWCD Staff:** Lauren Spaniol, Bryson Gibson

**Guests:** None

**Agenda:** Janes called the meeting to order at 7:30am. The agenda was reviewed. Tapella made a motion to approve the agenda. Doty seconded the motion. The motion carried.

**Minutes:** Minutes from the December meeting were reviewed. Tapella made a motion to approve the minutes as presented. Doty seconded the motion. The motion carried.

**Timesheets:** Employee timesheets were reviewed.

**Travel Reports:** Employee travel reports were reviewed. Tapella made a motion to approve the travel report. Doty seconded the motion. The motion carried.

**Financial Reports:**December financial reports and a fiscal year-to-date budget vs. actual report were reviewed. Tapella made a motion to approve the reports. Doty seconded the motion. The motion carried.

**Correspondence:**A Notice of Public Meeting from IL EPA Regarding TMDLs and WPPs in the county, a packet including a Resolutions, Policies, and Procedures Manual from AISWCD, and an AIMA for Solar Projects were made available for review.

**Business:**

**No Action Required:**
Spaniol provided a brief update on the upcoming board election and reminded current directors to be thinking of folks to invite to be Associate Directors.

**Action Required:**
The IRS standard mileage rate is changing from $0.655 to $0.67 per mile. Tapella made a motion to adopt the new mileage rate. Doty seconded the motion. The motion carried.

The SWCD’s current 52-week CD with an interest rate of 4.18161% is reaching maturity this month. Tapella made a motion for SWCD staff to obtain quotes from 5 banking institutions and to subsequently roll the account over into a new CD with the highest available interest rate. Doty seconded the motion. The motion carried.

**Staff Reports:** Spaniol and Gibson’s staff reports are attached.

**Open Discussion:** None

**Upcoming Events:**Feb. 8, 2024, 7am-5pm – Election Day (Office Open Extended Hours for Voting)
Feb. 13, 2024, 7:30am – Board Meeting

**Closing:** The meeting adjourned at 8:07 a.m.

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Bill Janes, Chairman