

**Coles County SWCD
Board Meeting Minutes
December 9, 2025**

The December board meeting of the Coles County SWCD was held on Tuesday, December 9th, 2025, at the USDA Service Center in Charleston.

Directors Present: Bill Janes, J.C. Doty, Justin Thomas, Brian Davis, and Todd Easton

Associate Directors: None

SWCD Staff: Kellie Diveley and Malina Przygoda

Guests: None

Agenda: Janes called the meeting to order at 7:35am. The agenda was reviewed. Thomas made a motion to approve the agenda. Davis seconded the motion. The motion carried.

Minutes: Minutes from the November meeting were reviewed. Davis made a motion to approve the minutes as presented. Thomas seconded the motion. The motion carried.

Timesheets: Employee timesheets were reviewed.

Travel Reports: Employee travel reports from November were reviewed. Thomas made a motion to approve the travel reports as presented. Doty seconded the motion. The motion carried.

Financial Reports:

The financial reports for November were reviewed. Thomas made a motion to approve the financial reports. Doty seconded the motion. The motion carried.

Correspondence:

None

Business:

No Action Required:

The AC position was reposted online. Przygoda was allowed to start inviting applicants to interview. To avoid second interviews, the interview schedule will be shared with the board and members are invited to attend the interviews.

Next year's board dates were shared with the members with no obvious complications.

Action Required:

Election material was handed out and signed. Przygoda will look into the nominating committee that we have historically had.

Staff Reports: Attached

Open Discussion:

The no-till drills were discussed briefly. No sealed bids have been received. If no bid is received, it will be discussed in the January meeting to get the drills into an auction.

The funding from the county was mentioned. Historically, the district has needed to invoice the county to receive our annual funding. Staff will send an invoice.

Upcoming Events:

January 19th- MLK Day (Office Closed)

January 21st- FLASH group meeting

Jan 22nd- Mattoon Comp Plan Meeting

Feb 3rd- Board Elections

Closing: The meeting adjourned at 8:15 a.m.

Bill Janes, Chairman

