

**Coles County SWCD
Board Meeting Minutes
June 10, 2025**

The May board meeting of the Coles County SWCD was held on Tuesday, June 10th, 2025, at the USDA Service Center in Charleston.

Directors Present: Bill Janes, J.C. Doty, Brian Davis, and Todd Easton

Associate Directors: None

SWCD Staff: Kellie Diveley, Misti Neal Lewis, and Malina Przygoda

Guests: None

Agenda: Janes called the meeting to order at 7:37am. The agenda was reviewed. Janes made a motion to approve the agenda. Easton seconded the motion. The motion carried.

Minutes: Minutes from the May meeting were reviewed. Doty made a motion to approve the minutes as presented. Easton seconded the motion. The motion carried.

Timesheets: Employee timesheets were reviewed.

Travel Reports: Employee travel reports from May were reviewed. Janes made a motion to approve the travel reports as presented. Easton seconded the motion. The motion carried.

Financial Reports:

May's financial reports were reviewed. Janes made a motion to approve the financial reports. Doty seconded the motion. The motion carried.

Correspondence:

None

Business:

No Action Required:

None

Action Required:

The FY 26 Budget was reviewed. Easton made a motion to approve the budget. Janes seconded the motion. The motion carried.

The FY 26 Annual Plan of Work was reviewed. Easton made a motion to approve the Annual Plan of Work. Janes seconded the motion. The motion carried.

Staff Reports: Attached

Open Discussion:

The ability to sign checks was discussed. Easton made a motion to keep the AC and RC's ability to sign check along with the board. Doty seconded the motion. The motion carried.

Upcoming Events:

July 15th- Coles County Comprehensive Plan: Conservation, Preservation, and Agriculture meeting

July 20-22nd- Summer Conference

July 28th-August 4th- Coles County Fair

August 2nd- Butterfly Festival at Lake Charleston

September 1st- Labor Day- Office Closed

Closing: The meeting adjourned at 9:15 a.m.

Bill Janes, Chairman