

**Coles County SWCD  
Board Meeting Minutes  
July 8, 2025**

The July board meeting of the Coles County SWCD was held on Tuesday, July 8<sup>th</sup>, 2025, at the USDA Service Center in Charleston.

**Directors Present:** Bill Janes, J.C. Doty, Brian Davis, and Todd Easton

**Associate Directors:** None

**SWCD Staff:** Kellie Diveley and Malina Przygoda

**Guests:** None

**Agenda:** Janes called the meeting to order at 7:33am. The agenda was reviewed. Doty made a motion to approve the agenda. Davis seconded the motion. The motion carried.

**Minutes:** Minutes from the May meeting were reviewed. Davis made a motion to approve the minutes as presented. Easton seconded the motion. The motion carried.

**Timesheets:** Employee timesheets were reviewed.

**Travel Reports:** Employee travel reports from June were reviewed. Easton made a motion to approve the travel reports as presented. Doty seconded the motion. The motion carried.

**Financial Reports:**

July's financial reports have been held up due to a bank statement coming in late. The reports were tabled until next month.

**Correspondence:**

None

**Business:**

**No Action Required:**

Ordering hats, shirts, and nametags for the new staff and board was discussed. Przygoda will order them this month.

There was a short meeting with one of the instructors in June, and the CHS Greenhouse seems to be onboard with moving the plant sale to them. More information will be shared with the board as it is received.

**Action Required:**

Sponsoring a hole at the Coles County Farm Bureau's Young Leaders Golf Outing was discussed. Easton made a motion to sponsor a hole at the \$100 level. Davis seconded the motion. The motion carried.

County road signs through AISWCD were discussed. Since the due date isn't until September, the decision was tabled until next month.

**Staff Reports:** Attached

**Open Discussion:**

Diveley's laptop was discussed. It was decided to prioritize a large computer screen with a budget cap of \$600.

**Upcoming Events:**

August 12<sup>th</sup>- Next Board Meeting

September 1<sup>st</sup>- Labor Day- Office Closed

September 9<sup>th</sup>- Soil Health Field Day in Champaign County

September 12<sup>th</sup>- Fish Sale Order Forms Due

September 16<sup>th</sup>- Pollinator Research Field Day at GPF

October 1<sup>st</sup>- Fish Sale Pick Up

**Closing:** The meeting adjourned at 8:30 a.m.

---

Bill Janes, Chairman