

**Coles County SWCD  
Board Meeting Minutes  
August 12, 2025**

The July board meeting of the Coles County SWCD was held on Tuesday, August 12<sup>th</sup>, 2025, at the USDA Service Center in Charleston.

**Directors Present:** Bill Janes, J.C. Doty, Justin Thomas, Brian Davis, and Todd Easton

**Associate Directors:** None

**SWCD Staff:** Kellie Diveley, Misti Neal Lewis, and Malina Przygoda

**Guests:** None

**Agenda:** Janes called the meeting to order at 7:35am. The agenda was reviewed. Thomas made a motion to approve the agenda. Doty seconded the motion. The motion carried.

**Minutes:** Minutes from the July meeting were reviewed. Doty made a motion to approve the minutes as presented. Janes seconded the motion. The motion carried.

**Timesheets:** Employee timesheets were reviewed.

**Travel Reports:** Employee travel reports from June were reviewed. Thomas made a motion to approve the travel reports as presented. Davis seconded the motion. The motion carried.

**Financial Reports:**

July's financial reports have been held up due to a bank statement coming in late. The reports were tabled until next month. June's financial reports (tabled from the previous month) was reviewed. Easton made a motion to approve June's financial reports. Thomas seconded the motion. The motion carried.

**Correspondence:**

None

**Business:**

**No Action Required:**

Diveley's laptop was purchased and is being set up.

**Action Required:**

The AISWCD's Road Signs were discussed. It was decided that four new signs will be put up, one on South 130, one on both East and West Hwy 16, and one on the intersection of 121 and 000 (Coles Station). Davis made a motion to approve the signs. Doty seconded the motion. The motion carried.

AISWCD Membership dues were discussed. Easton made a motion to pay the dues. Thomas seconded the motion. The motion carried.

The next scheduled board meeting was for Tuesday, September 9<sup>th</sup>. This is the same day as the AITC New Educator meeting and IDOA's Soil Health training. It was decided that the September board meeting will be moved to the following day, Wednesday, September 10<sup>th</sup>.

Sale of the no-till drills were discussed. It was decided that a sealed bidding will be held between October 1<sup>st</sup> (the start of the next newsletter) and November 18<sup>th</sup> (the November Board meeting).

Misti's resignation was discussed. She recommended Kellie Diveley as her replacement. It was decided that Kellie will start transitioning into the Education Coordinator position and advertising for the Administrative Coordinator position will start. This will be discussed again in the September meeting.

**Staff Reports:** Attached

**Open Discussion:**

**Upcoming Events:**

September 12<sup>th</sup>- Fish Sale Order Forms Due

September 16<sup>th</sup>- Pollinator Research Field Day at GPF

September 23<sup>rd</sup>- AITC Meeting

October 1<sup>st</sup>- Fish Sale Pick Up

October 3<sup>rd</sup>- AITC Meeting

October 13<sup>th</sup>- Columbus Day

October 14<sup>th</sup>- Board Meeting

**Closing:** The meeting adjourned at 8:30 a.m.

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Bill Janes, Chairman