

**Coles County SWCD
Board Meeting Minutes
September 10, 2025**

The September board meeting of the Coles County SWCD was held on Wednesday September 10th, 2025, at the USDA Service Center in Charleston.

Directors Present: Bill Janes, J.C. Doty, Brian Davis, and Todd Easton

Associate Directors: None

SWCD Staff: Kellie Diveley and Malina Przygoda

Guests: None

Agenda: Janes called the meeting to order at 7:37am. The agenda was reviewed. Davis made a motion to approve the agenda. Doty seconded the motion. The motion carried.

Minutes: Minutes from the August meeting were reviewed. Doty made a motion to approve the minutes as presented. Davis seconded the motion. The motion carried.

Timesheets: Employee timesheets were reviewed.

Travel Reports: Employee travel reports from June were reviewed. Doty made a motion to approve the travel reports as presented. Davis seconded the motion. The motion carried.

Financial Reports:

July (tabled from last meeting) and August's financial documents were reviewed. Davis made a motion to approve both financial reports. Doty seconded the motion. The motion carried.

Correspondence:

None

Business:

No Action Required:

None

Action Required:

The Ag in the Classroom grant was discussed. As Diveley steps into the role, *through no fault of hers*, the AITC grant has informed the organization that grant might not be available for Coles County for 2025. They will notify the organization on September 11th, 2025. A "plan A" and "plan B" were discussed. If the grant is funded (plan A), all things will move forward as expected. If the grant is not funded for 2025 (plan B) Diveley will continue visiting schools and educating about soil, water, and Ag. She will still 'check the boxes' the grant expects recipients to complete and proceed to reapply for the grant in a year. She will update the board as information becomes available.

Resumes have been collected for the AC position. Of the 24 applications, a list was compiled of the seven that had a reasonable amount of financial experience, most with Quickbooks experience. It was decided that Diveley and Przygoda will interview the applicants and narrow the list down to the "top three." The

board will be notified of the finalists before the next board meeting so second interviews can start immediately.

The fact that harvest season is coming up was discussed. Przygoda will reach out around October 1st to see if enough board members to keep a quorum can attend the October meeting. If not, the meeting will be cancelled.

The sale of the two District Drills was discussed. The drills will be sold by sealed bids and advertised on District website, Facebook, and Newsletter. Minimum bids are \$15,000 for the John Deere and \$5,000 for the Truex. Bids will be accepted from 10/1/2025 to 11/17/25 so the board can review them at the 11/18/25 board meeting.

Staff Reports: Attached

Open Discussion:

Upcoming Events:

September 12th- Fish Sale Order Forms Due

September 16th- Pollinator Research Field Day at GPF

September 23rd- AITC Meeting

October 1st- Fish Sale Pick Up

October 3rd- AITC Meeting

October 13th- Columbus Day

October 14th- Board Meeting

Closing: The meeting adjourned at 8:20 a.m.

Bill Janes, Chairman