

**Coles County SWCD  
Board Meeting Minutes  
January 13, 2026**

The January board meeting of the Coles County SWCD was held on Tuesday, January 13<sup>th</sup>, 2026, at the USDA Service Center in Charleston.

**Directors Present:** Bill Janes, J.C. Doty, Brian Davis, and Todd Easton

**Associate Directors:** None

**SWCD Staff:** Kellie Diveley, Julie Gass, and Malina Przygoda

**Guests:** None

**Agenda:** Janes called the meeting to order at 7:37am. The agenda was reviewed. Janes made a motion to approve the agenda. Doty seconded the motion. The motion carried.

**Minutes:** Minutes from the December meeting were reviewed. Doty made a motion to approve the minutes as presented. Davis seconded the motion. The motion carried.

**Timesheets:** Employee timesheets were reviewed.

**Travel Reports:** Employee travel reports from December were reviewed. Davis made a motion to approve the travel reports as presented. Doty seconded the motion. The motion carried.

**Financial Reports:**

The financial reports for December were reviewed. Davis made a motion to approve the financial reports. Doty seconded the motion. The motion carried.

**Correspondence:**

None

**Business:**

**No Action Required:**

Julie Gass, the new Administrative Coordinator, introduced herself.

Przygoda discussed the upcoming Spring Sales

**Action Required:**

Contracts were looked over. It was discussed about Diveley going full time in the Education Coordinator position. A closed session was called from 8:05 to 8:35. After the closed session, the board adjusted Diveley's contract to state full-time status. Davis made a motion to approve the new contracts. Easton seconded the motion. The motion carried.

The closed bids for the drills were looked over. Easton made the motion to accept the highest bid on both the Truax and John Deere drills. Davis seconded the motion. The motion carries.

**Staff Reports:** Attached

**Open Discussion:**

**Upcoming Events:**

January 19<sup>th</sup>- MLK Day (Office Closed)

January 21<sup>st</sup>- FLASH group meeting

Jan 22<sup>nd</sup>- Mattoon Comp Plan Meeting

Feb 3<sup>rd</sup>- Board Elections

Feb 10<sup>th</sup>- Next Board Meeting

March 6<sup>th</sup>- Tree and Fish Sale forms due

**Closing:** The meeting adjourned at 8:15 a.m.

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Bill Janes, Chairman

